

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
DECEMBER 17, 2025
10:00 AM
RED RIVER WATERWAY COMMISSION
5941 HWY 1 BYPASS
NATCHITOCHES, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Troy Roussell, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Troy Roussell, Commissioner William R. Altimus, Commissioner Versa Clark, Commissioner David L. Crutchfield, II, Commissioner John F. Earles, Commissioner Charles R. Greer, Commissioner Ronald Lattier, Commissioner James F. Maxey, Commissioner Kenneth Richardson, Commissioner Michael Simpson.

Absent: Commissioner Michael P. Deville and Commissioner Paul Fleming.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Marcus Long - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Kyle Smith - Engineering Supervisor, Mr. Brian Cespiva - Staff Engineer, Mr. Greg Upton - Legal Counsel.

3. **INTRODUCTION OF GUESTS**

Others Present: None

4. **PUBLIC COMMENT PERIOD PURSUANT TO LRS 42:14**

5. **APPROVAL OF AGENDA**

By motion of Commissioner Greer, seconded by Commissioner Earles, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

6. **APPROVAL OF MINUTES**

By motion of Commissioner Simpson, seconded by Commissioner Clark, the minutes of the November 19, 2025 meeting were unanimously approved.

7. **TREASURER'S REPORT**

By motion of Commissioner Lattier, seconded by Commissioner Clark, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of November 2025 were unanimously approved.

8. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Approval for Construction and Budget Revision/John Franks Wildlife Management Area/Equipment Shed and Bunk House Facilities/RRWC Project No. 25-02/Contract No. RRW-850:

By motion of Commissioner Clark, seconded by Commissioner Lattier, the Commission unanimously approved increasing the available funds for construction to \$1,500,000.00 and overall project budget to \$1,800,000.00 to allow for all needed amenities to be included in the project scope.

Consideration of Approval of change Order No. 2 (Final Recap)/1North Adventure Trails/Phase 1B/Cross-Country Trails/RRWC Project No. 24-04/Contract No. RRW-835:

By motion of Commissioner Clark, seconded by Commissioner Lattier, the Commission unanimously approved ratification of change order number 1 decreasing the amount of the contract by \$37,480.96 resulting in a final contract amount of \$479,394.32.

Consideration of Approval of Change Order No. 3 (Final Recap)/Twelve Mile Bayou Boat Ramp and Access Road/RRWC Project No. 23-02/Contract No. RRW-821:

By motion of Commissioner Clark, seconded by Commissioner Crutchfield, the Commission unanimously approved ratification of change order number 3 decreasing the amount of the contract by \$95,193.07 resulting in a final contract amount of \$2,374,351.66.

Consideration of Approval of Cooperative Endeavor Agreement/City of Pineville/Riverside Pavilion Project: Item was tabled in committee and no further action was taken. Item to be considered at the January 2026 meeting.

b) **Land Management & Legal Affairs**

Consideration of Authority to Re-Advertise Public Bid Land Leases Expiring in 2026 and Early 2027:

By motion of Commissioner Richardson, seconded by Commissioner Crutchfield, the Commission unanimously approved authorizing staff to re-advertise the applicable properties for Public Bid Lease as presented.

Consideration of Authority to Re-Appraise Leasebacks Expiring in 2026: By motion of Commissioner Richardson, seconded by Commissioner Clark, the Commission unanimously approved authorizing staff to re-appraise the leaseback properties as presented.

Consideration of Extension of Temporary Private Roadway Right-of-Use Agreement/1North Adventure Trails Mitigation Property: By motion of Commissioner Richardson, seconded by Commissioner Lattier, the Commission unanimously approved the extension of the Temporary Private Roadway License/Right-of-Use Agreement for the use of Chaffee Heights Road with Hall-Williams, LLC at the 1North Adventure Trails Mitigation Property from January 31, 2026 to May 31, 2026.

c) **Recreation**

Recreation Area Status Report - Mr. Marcus Long highlighted the prepared report provided in the meeting packet, noting that there had been 95,000 visitors to the District recreation areas during the month of November 2025. Updated maintenance items include, but not limited to:

- Dredging has officially wrapped with a couple of dredging areas being pushed to 2026 in order for the dredging company to remove the sunken boat at the dock of the Colfax RV Park
- Routine maintenance ongoing

d) Ports

Consideration of Approval of Cooperative Endeavor Agreement/Natchitoches Parish Port/Conveyors, Tank, and Warehouse Project: By motion of Commissioner Lattier, seconded by Commissioner Clark, the Commission unanimously approved the cooperative endeavor agreement for funding up to \$2,306,524.00.

Consideration of Approval of Cooperative Endeavor Agreement/Caddo-Bossier Port/Purchase of Front-End Loader: By motion of Commissioner Lattier, seconded by Commissioner Altimus, the Commission unanimously approved the cooperative endeavor agreement in which the Red River Waterway Commission will fund up to \$1,100,000.00 in the 2026 fiscal year.

e) Public Awareness & Marketing - None

f) Personnel – None

g) Revenue, Banking & Budget

Consideration of Authority to Un-Reserve/Un-Designate Remaining Project Funds: By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the Commission unanimously approved unreserving-undesignating \$804,194.95 in remaining funds from completed 2025 projects as presented.

Consideration of Approval of 2025 Surplus Equipment List and Authority to Properly Dispose of Items: By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved declaring items as surplus and being disposed of properly as presented.

Consideration of Approval of 2025 Audit and SAUP Audit Letters of Engagement: By motion of Commissioner Crutchfield, seconded by Commissioner Altimus, the Commission unanimously approved both the 2025 Audit Engagement Letter and SAUP Audit Engagement Letter with Payne, Moore & Herrington.

Consideration of Approval of 2026 Budget: By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved and adopted the Red River Waterway Commission 2026 Budget as presented and the following Resolution was read aloud:

RESOLUTION FOR ADOPTION OF THE 2026 BUDGET FOR THE RED RIVER WATERWAY COMMISSION

WHEREAS, the Red River Waterway Commission has appointed Executive Director, Colin Brown, to prepare and submit a proposed budget to said governing body; and

WHEREAS, Executive Director, Colin Brown, has submitted a proposed budget for Fiscal Year 2026, beginning January 1, 2026, and ending December 31, 2026, to this governing body on December 17, 2025 for its consideration, and;

WHEREAS, upon due and proper notice, published and posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 17, 2025, and interested taxpayers were given the opportunity to inspect and comment as to said proposed budget, and;

WHEREAS, the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Red River Waterway Commission of the State of Louisiana:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Red River Waterway Commission for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Secretary/Treasurer and Executive Director.

ADOPTED, this 17th day of December 2025 after vote of the Red River Waterway Commission.

h) Legislative - None

9. EXECUTIVE DIRECTOR'S REPORT

- Twelve Mile Bayou Boat Ramp ribbon cutting Friday, December 19, 2025
- The December Levee Board Conference in New Orleans touched on CURRENT authority and appointments being made
- USACE 2025 Dredging had sufficient funding for the year and the Commission's allocation of funding to the Corps for dredging wasn't needed
- Seasonal greetings to the Board

10. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets.

- Fort Buhlow Project – comfort station, pavilions, 12-24 month playground, 2-5 year old playground, and 5-12 year old playground
- INorth Adventure Trails project – some trails are completed other, additional trails, are in the rough-in phase.
- Red River Waterway Commission Engineering team presented a recap on INorth Adventure Trails – progress, expenditures versus budget, and upcoming phases

11. GENERAL COUNSEL REPORT - None

12. CORPS OF ENGINEERS REPORT - None

13. RED RIVER VALLEY ASSOCIATION

- The Board was informed of the new head of the Red River Valley Association, Josh McClintock and of site visits (Vicksburg Corps and Ports) that took place with Josh McClintock, Rich Brontoli, and Colin Brown.
- RRVA Annual Conference will be held in February 2026

14. OTHER BUSINESS - None

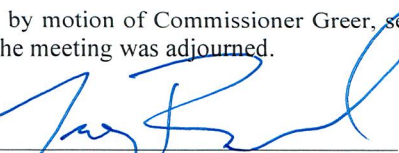
15. COMMENTS FROM THE PUBLIC - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Greer, seconded by Commissioner Richardson, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER


TROY ROUSSELL
CHAIR DESIGNEE